



Company Number: 07388600

Lancashire Enterprise Partnership Limited Board

Tuesday, 26th June, 2018 in Committee Room 'D' (The Henry Bolingbroke Room) - County Hall, Preston, at 4.30 pm

Agenda

Part I (Items Publicly Available)

- 1. Welcome and Apologies for Absence**
- 2. Minutes of the meeting held on 24th April 2018 (Pages 1 - 6)**
- 3. Matters Arising**
- 4. Declaration of Interests (Pages 7 - 8)**
- 5. Lancashire's Innovation Priorities and UKRI Opportunities**
Presentation by LEP Director, Professor Mark Smith
- 6. LEP Governance and Committees Decisions Report (Pages 9 - 24)**
- 7. Growth Deal Funding Approval and Update Report (Pages 25 - 30)**
- 8. Marketing and Communications Activity Update Report (Pages 31 - 36)**
- 9. SEP Refresh**
Verbal update – Martin Kelly, Director of Economic Development and Planning, Lancashire County Council
- 10. Lancashire Leaders - Lancashire Combined Authority Developments Update (Pages 37 - 38)**
- 11. Any Other Business**

12. Date of Next Meeting and Proposed Programme of Meetings for 2019

The next LEP Board meeting is scheduled to take place on Tuesday 6th November 2018, 4:30pm, County Hall, Preston.

Board Members are asked to note the proposed programme of meetings for 2019 as set out below:

Tuesday 22nd January 2019 – 4.30pm
Tuesday 30th April 2019 - 4.30pm
Tuesday 25th June 2019 – 4.30pm
Tuesday 12th November 2019 – 4.30pm

The LEP Board are asked to consider and approve the programme of meetings for 2019 as set out.

Part II (Items that are Private and Confidential)

- 13. Establishment of an Urban Development Fund for Lancashire - Update Report** (Pages 39 - 48)
- 14. Lancashire Enterprise Partnership Financial Outturn Position 2017-18 and Draft Operational Budget 2018-19** (Pages 49 - 58)



Lancashire Enterprise Partnership Limited Board

Minutes of the Meeting held on Tuesday, 24th April, 2018 at 4.30 pm at the Committee Room 'D' (The Henry Bolingbroke Room) - County Hall, Preston

Present

Edwin Booth (Chairman)

Mike Blackburn	Mick Gornall
Jim Carter	Councillor Peter Mullineaux
Graham Cowley	Mark Rawstron
Ann Dean	Councillor Phil Riley
County Councillor Geoff Driver CBE	Khalid Saifullah
Liam Finnigan	Professor Mark Smith
Dennis Mendoros	Councillor Mark Townsend

In Attendance

Jo Ainsworth, Specialist Advisor Finance, Lancashire County Council
Andrew Good, Head of Service Financial Management, Lancashire County Council
County Councillor Michael Green, Cabinet Member, Lancashire County Council
Martin Kelly, Director of Economic Development and Planning, Lancashire County Council
Heather McManus, Chief Executive, South Ribble Borough Council
Josh Mynott, Democratic and Member Services Manager, Lancashire County Council
Kathryn Molloy, Head of Service LEP Coordination, Lancashire County Council
Katherine O'Connor, Department for Business, Energy and Industrial Strategy
Laura Sales, Company Secretary
Alison Schmid, Service Lead, Strategy and Funding, Blackburn with Darwen Council
Councillor Ivan Taylor, Cabinet Member, Blackpool Council

1. Welcome and Apologies for Absence

The Chair, Edwin Booth, welcomed all to the meeting. Apologies were received from Councillor Simon Blackburn, David Holmes and David Taylor.

2. Minutes of the meeting held on 30th January 2018

Resolved: That the minutes of the meeting held on 30 January 2018 be confirmed as a correct record and signed by the Chair.

3. Matters Arising

Kathryn Molloy, Head of LEP Co-ordination, Lancashire County Council, provided an update on item 11 on the minutes, the proposed development of a Lancashire Urban Development Fund (UDF). It was confirmed that a consultancy firm had been appointed to support the development of the UDF, and that a further update will be made to the next Board meeting.

4. Declaration of Interests

Councillor Mark Townsend declared an interest in Item 8 - Growth Deal Funding Approval and Update report as Leader of Burnley Borough Council.

5. LEP Governance and Committees Decisions Report

Laura Sales, Director of Corporate Services, Lancashire County Council, and Company Secretary, presented an update on various governance issues, including the annual refresh of the Assurance Framework, the recruitment process for three new Directors, and the appointment of Directors to various committees.

In relation to the Assurance Framework, it was highlighted that the most notable change was the addition of an Allowance Scheme. The attention of the Board was also drawn to the importance of maintaining an up to date register of interests, including property interests.

The Board agreed that, in recruiting new directors, emphasis should particularly be laid on the following key areas of skills and knowledge to enhance the capacity and effectiveness of the Board:

- SMEs
- Skills and Technical Education
- Strategic Marketing

Expressions of interest were received from Board members to fill vacancies on a number of committees, as follows:

- Executive Committee (1 vacancy) – Councillor Phil Riley
- Transport for Lancashire Committee (Vice Chair's Nominee) (1 vacancy) – Khalid Saifullah, Ann Dean
- Enterprise Zone Governance committee (1 vacancy) – Mark Rawstron

It was agreed that these nominations would be considered and confirmed in due course.

Martin Kelly, Director of Economic Development and Planning, Lancashire County Council, provided an update on the recent "Deep Dive" review undertaken by government.

Resolved: That:

- i. the updates provided in this report in relation to the Committees of the LEP be noted.
- ii. the refreshed LEP Assurance Framework for 2018/19 presented be approved.
- iii. the LEP's Executive Committee be authorised to progress the search and recruitment process for up to three new Directors, as outlined in this report, under the direction of the Company Secretary.
- iv. the expressions of interest received from Directors to fill the Committee vacancies as outlined in the report be noted, with appointments to be confirmed by the Executive Committee.

6. Strategic Economic Plan Refresh

Martin Kelly, Director of Economic Development and Planning, Lancashire County Council, provided an update on the refresh of the LEPs Strategic Economic Plan (SEP) and the development of the Lancashire Industrial Strategy.

The Board acknowledged the opportunities presented in the SEP refresh in terms of reflecting and influencing Government strategy in this area. The Board also recognised the value on engagement with public sector partners in the development of the SEP, especially in delivering inclusive growth.

It was confirmed that the aim was to bring regular reports updating on progress, with a view to finalising the SEP and Industrial Strategy by December 2018.

Resolved: That

- i. the refresh of the Strategic Economic Plan, as set out in this report be approved.
- ii. a refreshed Strategic Economic Plan be developed to form the basis of a Local Industrial Strategy for Lancashire.
- iii. Lancashire's local authority leaders be engaged in the refresh of the Strategic Economic Plan and the development of the Lancashire Industrial Strategy, with a focus on developing inclusive growth and strategic place based priorities.

7. Operational Budget 2017/18 and 2018/19 Update Report

Kathryn Molloy, Head of LEP Co-ordination, Lancashire County Council, provided an update on the LEP's operational budget for 2017/18 and 2018/19.

Resolved: That:

- i. the Performance Committee be authorised to consider and agree the outturn position for the LEP's 2017/18 Operational Budget and prepare the LEP's final Operational Budget for 2018/19.
- ii. the outturn position for the LEP's 2017/18 Operational Budget and the proposed final Operational Budget for 2018/19 be received at the next meeting in June.
- iii. the Head of Service LEP Coordination and Development be authorised to prepare the LEP's Annual Report for 2017/18 under the guidance of the Performance Committee.
- iv. the balance statement of the LEP's Growing Places Investment Fund be noted.

8. Growth Deal Funding Approval and Update Report

Kathryn Molloy, Head of LEP Co-ordination, Lancashire County Council, presented a report requesting approval for funding for the North West Burnley Growth Corridor Scheme, and presenting an update approval process for the redistribution of unallocated Growth Deal funds.

In relation to the North West Burnley Growth Corridor scheme, it was noted that the Board was being asked to approve an allocation of £4.9m to a revised scheme, following the comments of the Local Plan Inspector in relation to the proposed employment sites, with the remaining £2.1m of the original £7m allocation being retained pending the outcome of the consultation on the revised proposals.

Resolved: That

- i. a maximum funding allocation of £4.9m be approved to the North West Burnley Growth Corridor scheme subject to the conditions agreed by the Growth Deal Management Board.
- ii. the retention of £2.1m of the original £7m allocation be approved for the North West Burnley Growth Corridor scheme for a period of four months and, in the event that the £2.1m is not required for the scheme, agree that it will be subject to the LEP's approval process for redistributing any unallocated funds within the Growth Deal programme.
- iii. the changes to the Growth Deal unallocated funding approval process as set out in the report be approved.
- iv. the process for approving Growth Deal quarterly reporting submissions to the Cities and Local Growth Unit be approved, including providing retrospective approval for the Quarter 3 2017/18 Quarterly Reporting Summary Dashboard.

9. Strategic Marketing and Communications Activity Update Report

Kathryn Molloy, Head of LEP Co-ordination, Lancashire County Council, presented an update on recent marketing and communication activity. Attention was drawn to the Lancashire Digital Skills Summit, which was reported as having been a great success.

Resolved: That the contents of the report be noted.

10. Any Other Business

None.

11. Date of Next Meeting

It was noted that the next meeting of the LEP Board was scheduled to be held on Tuesday 26 June 2018 at 4.30 at County Hall, Preston.

Part II (Private and Confidential)

At this point the LEP Board approved that the meeting move into Part II, Private and Confidential, to consider the remaining report as it contained information defined as confidential or exempt in accordance with the relevant paragraph of Part I to schedule 12A to the Local Government Act 1972 as set out in the report. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

12. Growing Places Investment Fund - Loan Facility Approval

Kathryn Molloy, Head of LEP Co-ordination, Lancashire County Council, presented a report in Part II (Private and Confidential), in relation to loan funding via the LEP's Growing Places Fund for a development in Preston.

Resolved: That the LEP Board authorise the County Council, under the guidance of the Directors of Corporate Services and Economic Development and Planning to finalise and enter into all necessary legal documentation relating to the development in Preston as set out in the report.

Laura Sales
Company Secretary

Agenda Item 4

Director's Declaration of Interest in Proposed Transaction or Arrangement

LANCASHIRE ENTERPRISE PARTNERSHIP LIMITED

Name	
Date of Notification	
Date of Consideration of Item (i.e. date of Board meeting)	26.06.2018
Item Number (if relevant)	
Description of Transaction	
Nature of Interest	



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: Tuesday, 26 June 2018

LEP Governance and Committees Decisions Report
(Appendices 'A' and 'B' refer)

Report Author: Andy Milroy, Senior Democratic Services Officer,
Tel: 01772 530354, andy.milroy@lancashire.gov.uk

Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership (LEP) Board Committees at their recent meetings, and where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by its Committees for approval.

In addition to a decision summary from each LEP Committee, the LEP Board are also also to consider and approve some minor changes to the LEP Performance Committee Terms of Reference as set out in the Governance section of the report.

Recommendation

The LEP Board is asked to:

- (i) Note the updates provided in this report in relation to Governance and the Committees of the LEP.
- (ii) Approve the revised Terms of Reference for the LEP Performance Committee as attached at Appendix 'A'; and
- (iii) Approve the revised Terms of Reference for the LEP Skills and Employment Board attached at Appendix 'B' and authorise Dr Michele Lawty-Jones, Director of the Lancashire Skills Hub and Martin Kelly, the Director of Economic Development and Planning, to develop an appropriate selection process to identify a Head Teacher with a recommended appointment then submitted to the LEP Board for approval.

Background and Advice

The Lancashire Enterprise Partnership (LEP) Board approved its first Assurance Framework on 17th March 2015, which was subsequently submitted to Government as



final in April 2015. The Framework has since been refreshed annually in light of changes in operational requirements and national guidance. The latest Assurance Framework dates April 2018 is made publically available on the LEP website: <http://www.lancashirelep.co.uk/about-us/about-the-lep.aspx>

The Assurance Framework ensures that the LEP records decisions taken by the LEP and its Committees in an open and transparent way, consistent with best practice and national guidance. The purpose is to ensure that governance and accountability arrangements enable effective and meaningful engagement of local partners and the public, and that those arrangements operate transparently with LEP decisions capable of being independently scrutinised.

Since the implementation of the LEP's Assurance Framework, the LEP and its Committees publish their agendas and minutes on the LEP website. This Governance and Committees Decisions report enables the LEP Board and the public to track the key actions of Committees while also presenting key decisions requiring Board approval.

Governance Updates

LEP Director Recruitment

An open advertisement has been placed inviting applications to appoint three new LEP Directors, details of the advertisement can be found on the LEP website here: <http://www.lancashirelep.co.uk/news/archive/2018/3-new-lep-director-opportunities.aspx>

The closing date for submission of applications is Monday 25th June 2018 with interviews to be held on a date to be confirmed thereafter. A further verbal update will be provided by the Chairman at the Board meeting.

LEP Performance Committee – Terms of Reference

Following the first meeting of the LEP Performance Committee held under the new Chairmanship of Liam Finnigan, the Performance Committee Terms of Reference have been refreshed, the main changes are to section 16 - Remit. The updated Terms of Reference are attached at Appendix 'A' for approval.

LEP Skills and Employment Board – Terms of Reference

A recommendation has been made by the Skills and Employment Board to amend the Terms of Reference of the committee. The recommendation is to include a Head Teacher as a Committee Member. The rationale being that Careers Education, Information, Advice and Guidance (CEIAG) is a strategic priority under the Future Workforce theme of the Lancashire Skills and Employment Strategic Framework. Moreover, there are now 123 schools and colleges in the Lancashire Enterprise Adviser Network, with over 130 businesses supporting them to develop their CEIAG



strategies. The inclusion of a Head Teacher will enable expert input and positive challenge at the committee, in terms of future policy and planning regarding CEIAG.

The LEP Board are asked to approve the revised Terms of Reference for the LEP Skills and Employment Board attached at Appendix 'B' and authorise Dr Michele Lawty-Jones, Director of the Lancashire Skills Hub and Martin Kelly, the Director of Economic Development and Planning, to develop an appropriate selection process to identify a Head Teacher with a recommended appointment then submitted to the LEP Board for approval.

LEP Director – Register of Interests Reminder

LEP Directors are reminded, that they should continually review their register of interests and should any information change ensure their register is updated and submitted to the Company Secretary.

Updates from recent LEP Committee Meetings

1. Executive Committee

Decision Taken – 27 April 2018 – 4 x LEP Committee Appointments

The LEP Executive Committee resolved, on behalf of the LEP Board, to formalise the following Committee appointments to fill the identified vacancies:

- Executive Committee – Councillor Phil Riley
- Transport for Lancashire Committee – Khalid Saifullah
- Enterprise Zone Governance Committee – Mark Rawstron
- Performance Committee – Ann Dean

Decision Taken – 24 May 2018 – East Lancashire College Merger – Consultation Response

The Executive Committee, on behalf of the LEP Board, approved a consultation response regarding the proposed merger between Accrington and Rossendale College and Nelson and Colne College, as presented, and authorised the Director of the Lancashire Skills Hub to submit the response on behalf of the LEP.

Decision Taken – 24 May 2018 – Pilot Careers Hub Submission

The Executive Committee, on behalf of the LEP Board, approved the submission of a pilot proposal for a Lancashire based Careers Hub, building on the success of the Enterprise Adviser Network, to the Careers and Enterprise Company (CEC) by the deadline of Friday 25th May 2018 with the Director of the Lancashire Skills Hub authorised to submit the bid on behalf of the LEP.



2. Transport for Lancashire Committee

5 June 2018 Meeting

The Transport for Lancashire Committee met on 5 June 2018, a summary of the key items considered / approved is as follows:

- **Furthergate Link Road Funding Application** – The Committee considered and approved that the Lancashire Enterprise Partnership Board be recommended to grant the scheme a maximum of £3.44m Growth Deal funding at its next meeting on 26th June 2018.
- **Transforming Cities Fund** - The Committee received a progress report on the 'Transforming Cities' fund. It was agreed that letters of support from Blackpool Council, Blackburn with Darwen Borough Council and Network Rail would be included with the submission with it noted that the deadline for submitting completed application forms was Friday 8th June 2018.
- **Transport for the North Strategic Development Corridor Studies Update** – The Committee received an oral update, in Part II (Private and Confidential) regarding this study with a reminder that Transport for the North's connectivity priorities for the region include connecting the energy coasts, the Central Pennines area and North West to Sheffield city region.

Full agendas and minutes for Transport for Lancashire meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?Committeed=956>

3. City Deal Executive and Stewardship Board

The Combined City Deal Executive and Stewardship Board has not met since the last LEP Board meeting held on 24th April 2018, it is next scheduled to meet on 16th August 2018.

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

4. Growth Deal Management Board

The Growth Deal Management Board has not met since the last LEP Board meeting held on 24th April 2018, it is next scheduled to meet on 2nd July 2018.

The reports and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>



5. Enterprise Zone Governance Committee

The Enterprise Zone Governance Committee has not met since the last LEP Board meeting held 24th April 2018, it is next scheduled to meet on 9th July 2018.

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

6. Lancashire Skills and Employment Board

The Lancashire Skills and Employment Board met on 6 June 2018, a summary of the key items considered / approved is as follows:

- **Lancashire Skills Hub Update** – The Committee was provided with an update on recent Skills Hub activity along with some proposed Terms of Reference and Membership change suggestion. The Committee requested that further consideration be given to the Committee Terms of Reference and Membership.
- **Lancashire Digital Skills Partnership** – An update was received regarding this partnership, it was confirmed it was launched at the Lancashire Digital Skills Summit on Wednesday 18th April 2018. It was also agreed that should a bid for Department for Digital, Culture, Media and Sports (DCMS) for funding via a business case to support the creation of a Digital Skills Coordinator post for one year, that this would be submitted to the LEP Board for approval.
- **Digital Advantage** – The Committee noted a draft evaluation of the 2017 / 18 Digital Advantage programme as presented.
- **European Social Funds – Committed funds and ESFA offer for future opt-in activity** – The Committee supported the recommendations details in the report and recommended that they be referred to the ESIF Committee with an Expression of Interest submitted to the Education and Skills Funding Agency by the deadline of Monday 13th June 2018.
- **ESF Project Progress Report: 'Moving On' and 'Access to Employment'** – A presentation on the progress of this project was received containing the current number of people who have completed the course, and the future projections over the remainder of the contract.

Full agendas and minutes for the Lancashire Skills Board meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>



7. Performance Committee

The Performance Committee met on 22 May 2018, a summary of the key items considered / approved is as follows:

- **Performance Committee – Terms of Reference** – The Committee considered its Terms of Reference and recommended some changes be made (reported under the Governance section of this report). The Committee also reviewed its key areas of activity, agreed that the Chairman and the Head of LEP Coordination consider and identify any risks and new Key Performance Indicators.
- **Lancashire Enterprise Partnership – Financial Outturn Position 2017/18 and Proposed Draft Operational Budget for 2018/19** – The Committee agreed to note the 2017/18 financial outturn position, considered and commented on the draft operational budget for 2018/19 and approved that it be presented, along with a forecast to the LEP Board for approval at its June 2018 meeting.

Full agendas and minutes for the Performance Committee meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1216>

8. Business Support Management Board

The Business Support Management Board met 6 June 2018, a summary of the key items considered / approved is as follows:

- **Presentation on Productivity Study** – The Committee received a presentation which investigated the systemic causes behind the lag of Lancashire in comparison to other areas and looked for ways to improve the situation.
- **Growth Hub Annual Report 2017/18** – The Committee received the Growth Hub Annual Report for 2017 / 18 containing an update on the overall operation of Boost – Lancashire's Business Growth Hub, levels of activity against ERDF and local key performance indications. The report also contained a summary of any independent evaluation work undertaken in the past year.
- **Overview of Publicity Funded Business Support in Lancashire** – The Committee received a report regarding business support programmes which are operational within the sub-region with detail of how they are performing and working together.
- **Design and Commissioning of Boost 3** – The Committee received a report regarding the process to seek further ERDF funding for the period 2019 – 2021. In addition to a new ERDF bid, it was noted that the Boost team are also



preparing to initiate the process for Lancashire County Council to procure delivery partners for Boost 3. The specifications for these tenders will pick up on the service re-design ideas and the new requirements of the Department for Business, Energy and Industrial Strategy (BEIS).

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>

List of Background Papers

Paper	Date	Contact/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A

PERFORMANCE COMMITTEE
Governance Structure and Terms of Reference

Composition

1. Unless otherwise agreed by the LEP, the Performance Committee shall comprise a minimum of 3 and a maximum of 8 members.
2. The Members of the Performance Committee shall be appointed by the LEP and shall draw a minimum of 3 private sector directors as members.
3. A place will be reserved on the Performance Committee for the nominee of the Lancashire Leaders Group.
4. The Members of the Performance Committee, as at the date of adoption of these Terms of Reference, are as follows:

Liam Finnigan (Chair)	LEP Director
Edwin Booth	LEP Director
Graham Cowley	LEP Director
Ann Dean	LEP Director
David Taylor	LEP Director
<i>Vacancy</i>	Lancashire Leaders Group Nominee

Members can nominate substitute representatives, with written notification provided to the Clerk in advance of the meeting. Substitutes will be counted towards the quorum and will be entitled to vote. The use of substitutes shall be by exception rather than rule.

5. The Performance Committee may invite any persons it sees fit to attend meetings as observers. Observers shall be subject to the LEP Assurance Framework protocol on observer attendance at meetings.
6. The County Council's Director of Governance, Finance and Public Services (and LEP Company Secretary) and Section 151 Officer (or their nominees) will attend meetings of the Performance Committee.

Chair and Deputy Chair

7. The Performance Committee shall appoint one of its number to act as Chair ("the Chair"). The Chair of the Performance Committee will be a private sector representative and be a member of the LEP Board.
8. The Chair shall not have a casting vote.
9. The Performance Committee may appoint one of its number to act as Deputy Chair ("Deputy Chair").

Quorum

10. The quorum for Performance Committee meetings shall be a minimum of 3 directors. In the event that the Chair is not present the Committee should appoint one of the members present to act as Chair in his/her absence.
11. If within 15 minutes from the time appointed for the holding of a Performance Committee meeting a quorum is not present, the meeting shall be adjourned. The Secretary shall arrange for the meeting to take place within two weeks and if at that meeting a quorum is not present within 15 minutes from the time appointed for holding the meeting the Members present shall be a quorum.

Secretary

12. The LEP's Company Secretary (or their nominee) shall serve as the Secretary ("The Secretary") to the Performance Committee.
13. The Secretary shall produce minutes of all meetings of the Performance Committee and will maintain a list of conflicts of interests, in accordance with the LEP's Assurance Framework. Performance Committee agendas will include a standard item requiring declarations to be made in relation to specific items of business.

Meeting Frequency

14. The Performance Committee shall meet at least once in a 12 month period, and as necessary according to operational need.

Decisions in Writing

15. A resolution in writing signed by the majority of the members of the Performance Committee for the time being shall be as valid and effectual as if it had been passed at a meeting of the Performance Committee.

Remit

16. The Performance Committee will provide oversight on seven key areas of performance:
 - (i) Quantum of resources secured by the LEP;
 - (ii) Monitoring of the LEP's Operational Budget and development of the LEP's Operational Business Plan and Annual Report;
 - (ii) Investment decision making;
 - (iii) Implementation and delivery of key LEP initiatives;
 - (v) Monitoring and evaluation of key LEP initiatives;
 - (vi) Compliance with LEP policies and procedures, as set out in the LEP's Assurance Framework; and
 - (vii) Risk management, including identification and mitigation of risks.

17. The Performance Committee will not make recommendations on individual scheme approvals.

Governance Relationship with the LEP

18. The LEP is responsible for agreeing the Terms of Reference of the Performance Committee and has the power to vary the same.
19. The Performance Committee shall review its Terms of Reference from time to time as necessary and report their findings to the LEP.
20. Minutes of the Performance Committee meetings shall be submitted to the LEP Board at the LEP's request.
21. The Chair shall provide update reports to the LEP Board at the LEP's request.

Relationship with Lancashire County Council

22. Lancashire County Council, as accountable body to the LEP, shall provide legal, audit, financial and programme management support through, respectively, the Director of Corporate Services, (LEP Company Secretary), Head of Internal Audit, Section 151 Officer and Director of Economic Development and Planning.
23. Lancashire County Council shall maintain an official record of the Performance Committee proceedings and a library of all formal Performance Committee documents.

Publication of Papers

24. The agendas and papers of the Performance Committee will be published on the LEP's website in accordance with the LEP's Assurance Framework.

LANCASHIRE SKILLS AND EMPLOYMENT BOARD
Governance Structure and Terms of Reference – April 2018

Composition

1. Unless otherwise agreed by the Lancashire Enterprise Partnership, the Skills and Employment Board shall comprise a minimum of 5 members and a maximum of 12.
2. The Members of the Skills and Employment Board shall be appointed by the Lancashire Enterprise Partnership Board and shall draw members from the training, skills, higher education sectors and as a schools representative (up to 5, normally including 2 general further education colleges, 2 higher education providers and a schools representative) plus up to 6 from other private sector industries.
3. The Members of the Skills and Employment Board, as at the date of adoption of these Terms of Reference, are as follows:

FE Sector (2).

Amanda Melton, Chief Executive - Nelson and Colne College **(Chair)**.
Beverley Robinson, Chief Executive – Blackpool and the Fylde College.

HE Sector (2).

Lynne Livesey, Pro Vice Chancellor, University of Central Lancashire.
Mark Allanson, Pro Vice-Chancellor, Edge Hill University

Training (1)

Steve Gray, Chief Executive, Training 2000.

School Headteacher (1)

To be identified

Private Sector (3)

Joanne Pickering, Director of HR, Training and Quality, Forbes Solicitors and Chair of the Lancashire HR Employers Network **(Deputy Chair)**.
Paul Holme, Chair of the North West Training Provider Network.
Lindsay Campbell – Partner Director Campbell & Rowley Catering and Events Ltd

4. Members are responsible for declaring potential conflicts of interest at the beginning of each meeting. It is member's responsibility to ensure that they leave the meeting for items for which the conflict of interest may result in inappropriate commercial advantage or gain.
5. The Skills and Employment Board may invite any persons it sees fit to attend meetings as observers. Observers shall be subject to the LEP Assurance Framework protocol on observer attendance at meetings.

6. Members are required to attend meetings regularly. If a member is unable to attend a meeting apologies should be given prior to the meeting.
7. When considering the appointment of additional members to the Skills and Employment Board, perceived gaps in knowledge / experience, together with sectoral and geographical coverage should be taken into account.

Chair and Deputy Chair

8. The Lancashire Enterprise Partnership Board shall appoint the Chair.
9. The Chair shall not have a casting vote.
10. The Skills and Employment Board may appoint one of its number to act as Deputy Chair ("Deputy Chair").

Quorum

11. The quorum for Skills and Employment Board meetings shall be 3.
12. If within fifteen minutes from the time appointed for the holding of a Skills and Employment Board meeting a quorum is not present, the meeting shall be adjourned. The Secretary shall arrange for the meeting to take place within two weeks.

Secretary

13. The Company Secretary of the Lancashire Enterprise Partnership (or their nominee) shall serve as the Secretary ("The Secretary") to the Skills and Employment Board.
14. The Secretary shall produce minutes of all meetings of the Skills and Employment Board and will maintain a list of conflicts of interests. Future agendas will include a standard item requiring declarations of interests to be made in relation to specific items of business.

Meeting Frequency

15. The Skills and Employment Board shall meet according to operational need and currently meets 7 times per year.

Decisions in Writing

16. A resolution in writing signed by the majority of the members of the Skills and Employment Board for the time being shall be as valid and effectual as if it had been passed at a meeting of the Board.

Remit

17. The Skills and Employment Board's primary responsibility is to consider skills development priorities within Lancashire, Blackpool and Blackburn and any related issues and make recommendations on the same to the relevant bodies. In doing so, the Skills and Employment Board shall:

- i) commission and maintain an evidence-base to help understand key skill demands in the LEP area and support the development and tracking of an agreed Skills and Employment Framework with agreed Key Performance Indicators;
- ii) oversee the production of a Skills and Employment Framework for the area which is consistent with the wider economic priorities set out in the LEP's Growth Plan;
- iii) develop and promote skills-related initiatives and programmes aligned with agreed priorities, as part of the LEP's Strategic Economic Plan;
- iv) will identify and work with other LEP areas on skills issues of strategic and cross-boundary significance; and
- v) advise on the deployment of skills funding directly accessed by the LEP.

The Skills and Employment Board will discharge its duties through the Lancashire Skills Hub to facilitate/enable a balanced, skilled and inclusive labour market which underpins and contributes to economic well-being and growth across the County.

Governance Relationship with the Lancashire Enterprise Partnership (LEP)

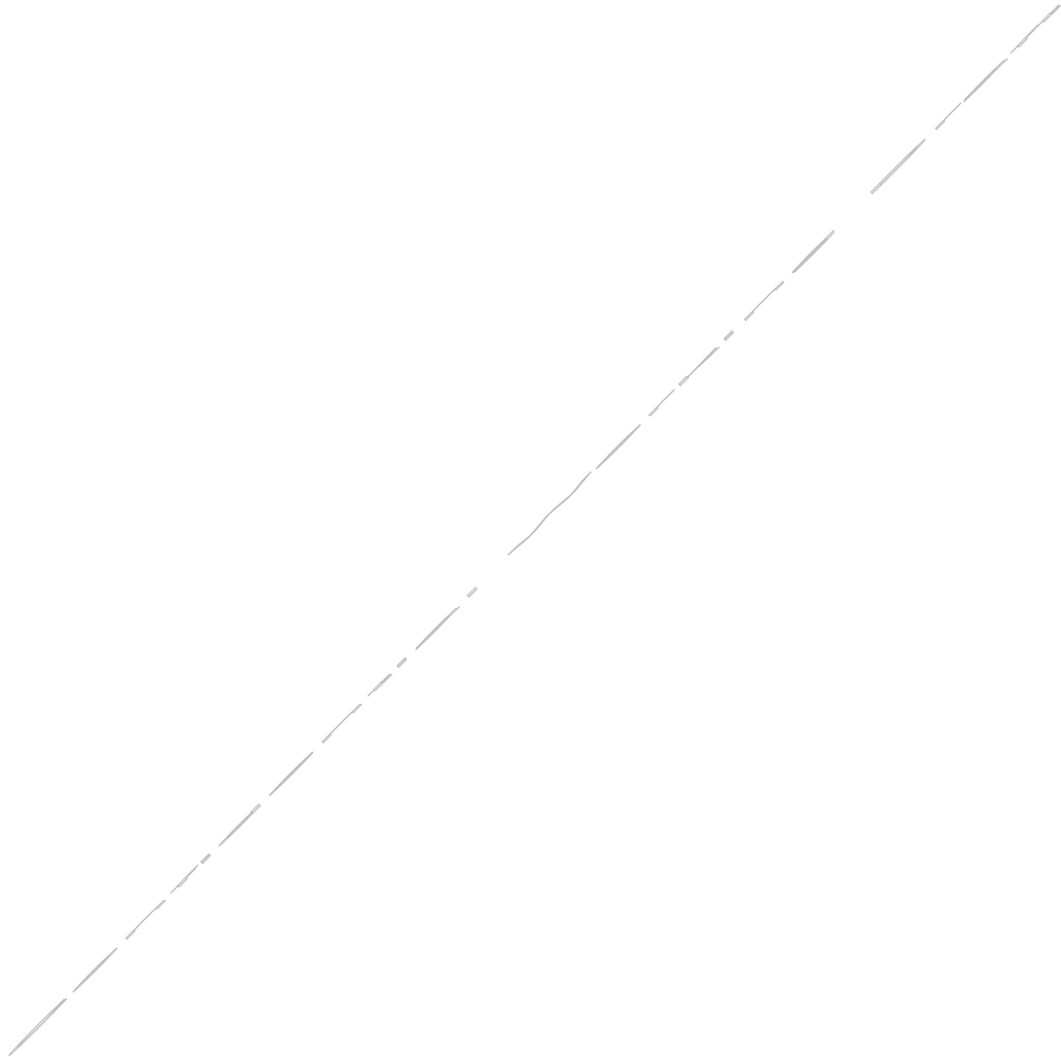
18. The LEP is responsible for agreeing the Terms of Reference of the Skills and Employment Board and has the power to vary the same.
19. The Skills and Employment Board shall review its Terms of Reference from time to time as necessary and report their findings to the LEP Board.
20. The Chair shall provide update reports to the LEP Board at the LEP's request.

Relationship with Lancashire County Council

21. Lancashire County Council shall provide administrative and legal support to the Skills and Employment Board.
22. Lancashire County Council shall maintain an official record of the Skills and Employment Board proceedings and a library of all formal Board documents.

Publication of Papers

23. The agendas and papers of the Lancashire Skills and Employment Board will be published on the LEP's website in accordance with the LEP's Assurance Framework.





Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: Tuesday, 26 June 2018

Growth Deal Funding Approval and Update Report (Appendix 'A' refers)

Report Author: Kathryn Molloy, Tel: 01772 538790,
kathryn.molloy@lancashire.gov.uk

Executive Summary

This report requests that the Lancashire Enterprise Partnership (LEP) Board approves a funding allocation for the Pennine Gateways – Furthergate Link Road scheme.

The report also provides the LEP Board with an update on the overall performance of the Growth Deal programme, including the requirement from Government for the LEP Board to sign-off Growth Deal claims specifically the claim for the period Quarter 4 (January to March) 2017/18 which is attached at Appendix 'A'.

Recommendation

The LEP Board is asked to:

- (i) Approve a maximum funding allocation of £3.44m to the Pennine Gateways – Furthergate Link Road scheme; and
- (ii) Approve the Growth Deal reporting submission to the Cities and Local Growth Unit for the Quarter 4 (January to March) 2017/18 Quarterly Reporting Summary Dashboard set out at Appendix 'A'.

Background and Advice

Pennine Gateways – Furthergate Link Road Scheme

At the meeting of Transport for Lancashire (TfL) on 5th June 2018, Jacobs UK Ltd presented their independent assurance findings of the Pennine Gateways – Furthergate Link Road scheme business case.

The Furthergate Link Road scheme is one of three infrastructure packages comprising the Pennine Gateways project. The Pennine Gateways project received a £12m Growth Deal 3 allocation and aims to support the delivery of new homes, new



businesses and jobs in three specific growth areas in Blackburn, whilst at the same time alleviating congestion on key routes.

Specifically, the Furthergate Link Road scheme comprises a new link road and associated junction improvements in the A678 corridor linking Blackburn town centre with the M65 Junction 6 at Whitebirk. The existing highway network in this corridor operates close to capacity, with high volumes of traffic resulting in congestion and unreliable journey times as well as creating environmental issues for local residents. In addition to addressing these problems, the scheme will unlock new areas of land for potential development.

In accordance with the LEP's Assurance Framework, Blackburn with Darwen Council has submitted a strategic outline business case for funding approval. The consultants, Jacobs, have undertaken an independent assurance of the strategic outline business case on behalf of the LEP. Jacobs are satisfied that the scheme has been developed to the expected standard and recommend that funding approval be granted.

The total cost for the scheme is £3.96m (2018 Quarter 1 prices), funded through a maximum £3.44m contribution from the Local Growth Fund through the Lancashire Growth Deal and a £520,000 contribution from Blackburn with Darwen Council. The local contribution amounts to 10% of total scheme total cost. The council expects construction to take place between June 2018 and May 2019.

The scheme is predicted to deliver very high value for money with a benefit to cost ratio of **9.97**, and has the potential to generate a further £630,000 (2010 prices discounted) of wider economic benefits on average per annum over the 60-year appraisal period arising from the development of employment sites that the scheme will unlock.

In addition to the transport benefits, the scheme will indirectly deliver the following economic returns: 438 Jobs, 17,500 sq m of commercial floor space and £71m Private Sector Investment.

TfL, at its meeting on 5th June, resolved that a maximum funding approval of £3.44m of Growth Deal funding be recommended to the next meeting of the LEP Board subject to receipt of a letter from Blackburn with Darwen Council's Section 151 officer stating that the authority will guarantee the local contribution to the scheme and will cover any cost overruns on the scheme. The Board is asked to note that this has now been received.

Growth Deal Programme Performance Update

The £320m Growth Deal programme is delivering in accordance with Lancashire's agreed Growth Deal milestones and Government's reporting requirements, with no queries having been raised in relation to the last claim submitted to Government in February 2018.

In terms of the programme, 100% of funds have been allocated and 84% of schemes within the programme have now received a LEP funding approval. This equates to 37 out of the 44 schemes within the programme. Of the 37 schemes which have a funding



approval, 35 have completed contracting. The remaining seven schemes are on track to progress in line with agreed contracting and delivery timescales.

Of the 44 schemes in the programme, two are now complete with both achieving their contracted targets in terms of spend and outputs.

Growth Deal Cities and Local Growth Unit – Quarter 4 (January to March) 2017/18 Reporting

As part of the governance arrangements for the delivery of the Growth Deal programme, Lancashire County Council in its role as Accountable Body for the Growth Deal programme, is required to provide cumulative reporting on the delivery of the Growth Deal programme to the Cities and Local Growth Unit. This is to be provided on a quarterly basis and includes performance against both financial and output metrics for each scheme within the Growth Deal programme.

In October 2017, the Cities and Local Growth Unit issued new guidance which included the requirement for Local Enterprise Partnerships and their Accountable Bodies' S151 Officers to approve the quarterly reporting, prior to its submission to the Cities and Local Growth Unit.

With regards to the quarterly reporting for the period to the end of Quarter 4 2017/18 (1st January 2018 to 31st March 2018), approval is now sought from the LEP Board. The quarterly reporting summary dashboard is attached at Appendix 'A'.

The Board is asked to note that the dashboard identifies a Local Growth Fund award of £226.67m. This number is less than the £320.86m Growth Deal programme allocation, which also includes retained transport schemes and a £26m loan from the Public Works Loan Board to Blackpool Council at a project rate discount of 40 basis points below the standard Public Works Loan Board rate.

List of Background Papers

Paper	Date	Contact/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A

Quarter 4 2017/18 – Cities and Local Growth Unit Quarterly Reporting Submission – Dashboard

LEP Name Lancashire LEP

This Quarter: Q4_1718



Deliverables Progress

	This Quarter	15-17	Financial Year					Total
			17-18	18-19	19-20	20-21	21-25	
Housing								
Houses Completed	0	20	66	0	0	0	-	86
Forecast for year	0	-	0	16	432	2,767	729	3,944
Progress towards forecast	-	-	-	0%	0%	0%	-	2%
Jobs								
Jobs Created	38	130	76	0	0	0	-	206
Apprenticeships Created*	167	160	233	0	0	0	-	393
Jobs including Apprenticeships	205	290	309	0	0	0	-	599
Forecast for year	442	-	442	628	877	2,901	2,248	7,097
Progress towards forecast	46%	-	70%	0%	0%	0%	0%	8%
* Apprenticeships included within jobs totals prior to 2017								
Skills								
Area of new or improved floorspace (m2)	0	17,270	12,787	0	0	0	-	30,057
Forecast for year	19,179	-	19,179	12,273	3,252	0	0	34,704
Progress towards forecast	0%	-	67%	0%	0%	-	-	87%
Number of New Learners Assisted	6,198	1,936	6,868	0	0	0	-	8,804
Forecast for year	8,826	-	8,826	3,147	3,206	3,072	263	18,514
Progress towards forecast	70%	-	78%	0%	0%	0%	-	48%
Transport								
Length of Road Resurfaced	2	0	2	0	0	0	-	2
Length of Newly Built Road	2	0	2	0	0	0	-	2
Length New Cycle Ways	12	6	12	0	0	0	-	18

Project Name	Project RAG Ratings		Project Name	Project RAG Ratings	
	Previous Quarter Q3_1718	This Quarter Q4_1718		Previous Quarter Q3_1718	This Quarter Q4_1718
Centenary Way Viaduct Maintenance	G	G	Making rooms - Lancashire's first Fab lab	G	AG
Blackburn Town Centre Improvements	G	G	Mechanical & Electrical Replacements South & Mo	G	G
Preston City Centre Improvements	G	G	Rawtenstall Redevelopment Zone	G	G
M55 to St Anne's Link Road	N/A	N/A	Northlight (formerly Redevelopment of Brierfield M	G	G
Blackburn - Bolton Rail Corridor	G	G	Darwen East Development Corridor	G	G
Hyndburn - Burnley - Pendle Growth Corridor	G	AG	Blackpool Tramway Extension	G	G
East Lancashire Strategic Cycle Network	G	AG	Advanced Manufacturing Research Centre NW	N/A	N/A
Blackpool Bridges	G	G	Blackpool 21st Century Conference Centre & Hot	G	AG
Blackpool Integrated Traffic Management	G	G	North West Burnley Growth Corridor	N/A	N/A
Amuseum (formerly Blackpool Heritage Based)	N/A	N/A	Lomeshaye Industrial Estate Extension	N/A	N/A
Blackpool & Fylde Nautical College - Maritime E	G	G	Preston Western Distributor	N/A	N/A
Blackpool & Fylde College - Lancashire Energy	G	AG	South Lancaster Housing Growth Initiative	N/A	N/A
Fleetwood Fire Training Centre phase 2	G	G	Pennine Gateway	N/A	N/A
Runshaw College - Science & Engineering	G	G			
Training 2000 - Additional Engineering Training	G	G			
Lancaster Health Innovation Campus	G	G			
Myerscough College - Farm, Innovation Techno	G	G			
Nelson & Colne College - Advanced Engineerin	G	G			
A6 Broughton By-pass	G	G			
The Engineering Innovation Centre	G	G			
Blackpool & the Fylde College M&E Bispham C	G	G			
Lancaster Campus Teaching Hub	G	G			
Edge Hill University- Innovation Technology Hub	G	G			
Runshaw IT Infrastructure project	G	G			
Advanced Manufacturing Capital for Skills and E	G	G			
Blackpool Town Centre Quality Corridors	G	G			
Burnley Vision Park	G	G			
Cafe Northcote	G	G			
Energy Simulator Suite Equipment for Lancashir	G	G			
Lancashire Centre for Excellence for Digital Tec	G	G			

Growth Deal Performance
G

Area lead comments

Financial Progress

LGF Award	2015-16	2016-17	17-18	18-19	19-20	20-21	Total
		£39,350,000	£53,403,418	£44,719,382	£34,856,510	£23,960,020	£30,390,069

LGF Outturn	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 13,518,989	£ 59,416,995	£ 29,355,183	£ -	£ -	£ -	£ 88,772,178
Forecast for year	£ 36,303,131	£ 36,303,131	£ 63,753,435	£ 56,524,760	£ 11,737,004	£ -	£ 168,318,329
Progress towards forecast	37%	-	81%	0%	0%	0%	53%

LGF Expenditure	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 13,518,989	£ 59,416,995	£ 29,339,506	£ -	£ -	£ -	£ 88,756,502
Forecast for year	£ 35,283,667	£ 35,283,667	£ 64,772,899	£ 56,524,760	£ 11,737,004	£ -	£ 168,318,329
Progress towards forecast	38%	-	83%	0%	0%	0%	53%

Non-LGF Expenditure	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 8,750,258	£ 48,103,605	£ 31,954,483	£ -	£ -	£ -	£ 80,058,088
Forecast for year	£ 31,988,596	£ 31,988,596	£ 55,148,240	£ 30,814,214	£ 9,435,664	£ -	£ 127,386,713
Progress towards forecast	27%	-	100%	0%	0%	0%	63%

Total LGF + non-LGF Expenditure	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 22,269,248	£ 107,520,600	£ 61,293,990	£ -	£ -	£ -	£ 168,814,590
Forecast for year	£ 67,272,263	£ 67,272,263	£ 119,921,138	£ 87,338,974	£ 21,172,667	£ -	£ 295,705,042
Progress towards forecast	33%	-	+91%	+0%	+0%	+0%	57%

Contractual Commitments (manual entry)							
	15-17	17-18	18-19	19-20	20-21	Total	
Forecast						£	-
Actual						£	-
Variance	-	-	-	-	-		-

Commentary

Section 151 Officer Approved

Name : Angie Ridgwell

Signature : *A Ridgwell*

Date : 12/06/18



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: Tuesday, 26 June 2018

Marketing and Communications Activity Update Report

**Report Author: Kathryn Molloy, Tel: 01772 538790,
kathryn.molloy@lancashire.gov.uk**

Executive Summary

This report provides the Lancashire Enterprise Partnership (LEP) Board with an update on marketing and communications activity which has been delivered between April 2018 and June 2018.

Recommendation

The LEP Board is asked to consider and comment on the contents of this report.

Background and Advice

This period has included extensive activity in partnership with other organisations, including local authorities and central government, which has continued to position the LEP as a key facilitator of growth and investment in the county.

The LEP's reputation in delivering skills and employment provision was also further enhanced with the respective launches of the Digital Skills Partnership and the Labour Market Intelligence (LMI) Toolkit.

Preparation work with regard to projects such as the AMRC NW, the refreshed Strategic Economic Plan and the Lancashire Innovation Strategy has also been undertaken.

There have also been some recent issue management requirements linked to the Samlesbury Aerospace Enterprise Zone and the demise of LearnDirect.

Skills & Employment

20th April 2018 saw the official launch of Lancashire's Digital Skills Partnership – the first of its kind in the UK – as part of the Lancashire Digital Skills Summit.



Working with the Skills & Employment Hub, SKV liaised with key partners (including DCMS Google and Innovate UK) and co-ordinated a joint press release for the announcement.

Extensive local and regional coverage was secured as a result, with LEP (and supportive partner) quotes highlighting the LEP's commitment to investing in skills and how digital was one of the priority sectors for the county going forward.

Early May saw another skills and employment event – the launch of the LMI Toolkit and a celebration of the Enterprise Adviser Network.

A key part of this story was the data held within the Toolkit.

The research indicated that Lancashire was out performing the North West region across a number of employment metrics, and that growth in high value jobs was projected to continue. Challenges and barriers to delivering such growth were also highlighted.

These facts and figures were combined with achievements of the Adviser Network to create a press release about Lancashire's positive direction of travel in terms of growth.

The story enjoyed good local and regional coverage, including an extensive piece within the Lancashire Telegraph.

Growth Deal

Growth Deal investment continued to drive positive coverage for the LEP in this period.

Continuing investments in Preston City Centre to improve transport and public realm enjoyed coverage in local press, while new tenants at Burnley's Vision Park made regional business and property news (including a credit to the Growth Deal).

Continuing improvements to Blackpool, part-funded by the LEP's Growth Deal, also received extensive local coverage. Projects cited included progress on the town centre's tram extension, the ongoing bridge improvement works, and Blackpool Housing Company's conversion of old hotel stock into residential accommodation.

Another major Growth Deal announcement was the confirmation of a £4.9m investment into two major infrastructure schemes in Padiham which would help improve flood defences and enable new commercial and residential developments to move forward in the area as a result.

SKV worked closely with Burnley Council to ensure the LEP's role in awarding the funding was prominent in any publicity, and a quote from Graham Cowley referencing LEP investment in the North- West Burnley Growth Corridor scheme to leverage future economic growth was included in the Council's press release.

The subsequent media coverage was very positive, and the LEP's facilitating role was central in all reporting.



Working with Graham Cowley and Kathryn Molloy, SKV also recently compiled and circulated a 9-month Growth Deal coverage report to all local communication teams who are involved in Growth Deal schemes.

A covering note thanking partners for their support - highlighting the collective positive impact that references to Growth Deal in their own local PR pieces was having on the overall fund messaging - was also included.

This exercise was undertaken strategically (in part) to secure the continued buy-in from local partners to promote the Growth Deal as an enabling fund driven by the LEP, and to reinforce the message that it is also a core element of the Government's Northern Powerhouse strategy.

Health & Life Sciences

SKV secured an opportunity with Lancashire Business View to comment on the role of life sciences and health in the county's economy and how this linked to the government's Industrial Strategy.

SKV combined employment and skills data from the new LMI Toolkit with case studies and evidence from the draft Innovation Strategy. In addition, SKV referenced the planned expansion of UCLan's health courses at the new Burnley campus and the fact the LEP had funded the Health Innovation Campus at Lancaster University through the Growth Deal.

As a result, the LEP can expect positive PR coverage in a Lancashire Business View forthcoming health and life sciences feature. Approved messaging around health innovation and life sciences which previously was missing from the wider Lancashire economic narrative has also been developed.

New LEP Directors

In early June SKV worked with LEP officers to draft a media announcement regarding the LEP expanding its board.

This highlighted how the LEP was increasing its capacity in general, and further that it was seeking individuals with specific sector experience aligned to several key LEP economic priorities.

Key messages regarding the achievements of the LEP thus far, and the county's future opportunities, were also embedded in the press release (and in quotes from Edwin Booth).

The story was subsequently targeted at specific local and regional business media – coverage to date has been very positive with articles included in the Lancashire Evening Telegraph and Lancashire Evening Post amongst others.



Northern Powerhouse Investment Fund (NPIF)

SKV continues to be the PR interface between the British Business Bank (BBB) and Lancashire regarding any NPIF activity.

Following a media handling issue regarding the promotion of a successful Lancashire investment (with Preston-based technology firm eOrigen), SKV is now working with BBB with regard to a tightening of BBB's PR protocols.

Issues Management

This period saw several sensitive stories appear which required careful management.

One was the announcement of off-site ecological mitigation for the Samlesbury Aerospace Enterprise Zone, which will ensure that ground-nesting skylarks and lapwings are protected and is a required planning condition which must be met by Lancashire County Council. The focus on the media coverage was on the cost of relocation of the species at a cost of £500,000 - which the local press used to replay historic and inaccurate messages regarding development progress at Samlesbury.

However, upon contacting central government for comment for a follow up piece, the subsequent local story ran with the positive headline 'Ministers say Lancashire Enterprise Zone is on track' and highlighted the government's backing for the Samlesbury Aerospace EZ.

Another issue in this period was the well-publicised demise of the Learndirect service which delivered several programmes on behalf of the Skills and Employment Hub.

This angle was picked up on by some local media and it was agreed the Skills Hub should comment to reassure partners and end-users about the continuity of provision.

Subsequently a statement was drafted, which while acknowledging that there could be a potential gap in provision as a result of the Learndirect situation, the piece also clearly communicated that the LEP/Skills Hub were proactively working with the ESFA to try and ensure continuity of the services affected.

The statement later appeared in full in Lancashire Business View as part of a fair and balanced report on Learndirect ceasing to deliver some Lancashire services.

Development of the LEP's new websites

The Lancashire Advanced Manufacturing and Energy Cluster (LAMEC) website has been launched, also including the launch of four individual websites for the Blackpool Airport Enterprise Zone, Hillhouse Technology Enterprise Zone, Samlesbury Aerospace Enterprise Zone and Warton Aviation Enterprise Zone.

Work is ongoing with 3Man Factory, Marketing Lancashire and LEP officers to produce copy for the new LEP website and the 'Invest in Lancashire' website.



It is anticipated that these websites will be ready for review and testing in July with a proposed launch in September. It is proposed that previews of the sites are shared with Board Directors by email for review and comment before their launch.

Forthcoming PR Opportunities

- AMRC funding announcement (meeting to discuss strategy and protocols held at AMRC in Sheffield on 14th June 2018)
- EZ Cluster prospectus launch and promotion
- Hillhouse EZ Eastern Gateway access road – start on site
- Launch of new 'Invest in Lancashire' brand and web platform
- Farnborough Airshow (16-19 July, 2018)
- Preston Station economic impact report – TBC
- Transport for the North post-consultation report activity
- SEP refresh – on-going
- Publication of Lancashire's Local Industrial Strategy – on-going

Growth Deal Milestones:

- East Lancashire Cycleway milestones - Weavers Wheel – 18th June 2018, Bacup 7th July 2018 with SKV investigating potential PR opportunities/angles with Jake Berry's office based around start of the Tour de France on same date as the Bacup event
- Preston Western Distributor progress
- Further Health Innovation Campus milestones
- Young Farmers Leadership Academy at Myerscough 1st Anniversary (September 2018)
- New facilities at Northlight
- Burnley Vision Park new tenant announcements

List of Background Papers

Paper	Date	Contact/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: Tuesday, 26 June 2018

Lancashire Leaders - Lancashire Combined Authority Developments Update

Report Author: Lancashire Leaders

Executive Summary

This report provides the LEP Board with an update on progress of a Lancashire Combined Authority.

Recommendation

The LEP Board are asked to:

- (i) Note the report.
- (ii) Continue to support Lancashire Leaders efforts to engage with the Government and negotiate devolution for Lancashire.

Background and Advice

Board Directors will be aware that, Lancashire submitted a request to form a Combined Authority in June 2016 with 14 of the 15 local authorities in Lancashire committed to join. A shadow Combined Authority was established in July 2016. The request to Government coincided with the referendum about the European Union and the outcome of the referendum virtually halted the government's progress on its devolution process. Lancashire, along with a number of other regions waited for a government response. In the meantime local elections led to changes of leadership and some councils started to review their position with regard to combined authorities.

Current Position

Throughout 2017 and early 2018 Leaders have carried out discussions to find common ground for future collaboration and have agreed 'operating principles' which provide the basis for strong governance that works for Lancashire. At this stage Fylde have withdrawn from discussions, however the remaining 14 of the 15 Lancashire local authorities are committed to collaborating and developing a model that could sit within the Government's current Combined Authority framework and emerging devolution framework in order to start a dialogue with the Government and attract a devolution agreement of freedoms, flexibilities and investment.



Lancashire Leaders wrote to the Secretary of State in April 2018 updating on progress and seeking clarification on a number of matters, including assurance that the Government is still committed to devolution where there is strong governance arrangements in place. A response is expected shortly and a further verbal update will be given at the meeting.

Strong collaboration across Local Government in Lancashire over the last few years has already had positive benefits, including significant investment through the Government's One Public Estate programme and also through Sport England's Local Delivery Pilot.

Next Steps

Lancashire Leaders remain committed to working together on a wide range of issues and challenges that can be better tackled through collaboration. Leaders will be working with the LEP Board over the coming months to support the development of the refreshed SEP and the Industrial Strategy. In addition the Chair of the LEP has accepted the invitation from Leaders to re-join the meetings and contribute to debate

Over the next few months Leaders will re-assess priorities and focus in order to develop an updated Lancashire Plan and work programme. Leaders met on 21st June and a further verbal update will be given at the meeting.

List of Background Papers

Paper	Date	Contact/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A

Agenda Item 13

(NOT FOR PUBLICATION: By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

Document is Restricted

Agenda Item 14

(NOT FOR PUBLICATION: By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

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Document is Restricted

